



Google Classroom

The school is working hard to ensure that your child receives the best education possible in the current situation. Sadly, we have to prepare for the possibility that classes or year groups may have to close due to members of the school community having to shield at home. We therefore, would like to prepare a Google Classroom for each class so that in the event of your child not being able to come to school we will still be able to provide meaningful and appropriate work that will help to support your child's education.

Google classroom allows teachers to send work e.g., powerpoint presentations, videos or word documents to individual children. Families are then able to print work or upload work completed eg, upload a photograph and send comments to the class teacher.

We are asking parents/carers to join their Year 1 classroom now so that if we do need to provide home learning the online resources are ready and we can minimise any disruption to your child's education. Please see the **Quick Start Guide** below that gives step by step instructions in how to do this. This can be done via:

- Google Classroom app on a smartphone or tablet. The Google Classroom app is available for free on [Android](#), [Apple](#) iPhone/iPad, or Chrome OS mobile devices.

Tip: If you have multiple children using Google Classroom you could consider allocating a specific device for each child, to save you logging in/out each time.

- Google website (ideally using Chrome internet browser) on any computer.

Tip: If multiple children are using Google Classroom, consider creating different "[People](#)" profiles within the Chrome browser, this allows you to easily switch between "People" without having to log in/out each time.

The safeguarding of our children is very important to us. Therefore all work/uploads can only be viewed by you and school staff. It is crucial that you do not share photos or videos from your child's Google classroom on social media or through other online platforms. Any incidents where this confidentiality is broken will be dealt with very seriously and may result in your access to the system being withdrawn.

Google classroom - Online learning platform agreement **By accessing Google Classroom you are agreeing to the following:**

- I agree to Burlington Infant and Nursery School using google classrooms to create online learning for my child
- I agree to uphold the schools request not to share or upload any photos or videos of other children
- I agree to uphold the schools request that teachers will only post or comment during school hours (9.00-3.30)
- I agree to keep my log-in details secure and not share with other people
- I agree to my child's teachers working on google classrooms at home and in-line with the staff online user agreement
- I agree not to electronically share, by social media or other platforms, any part of my child's learning from google classroom or images and videos uploaded by the class teacher

- I agree to upload any work from my child's home learning, ensuring that no inappropriate material is posted

Quick Start Guide for Google Classroom

The following steps should help you access and use Google Classroom to support remote learning for your children. A key benefit is a single place to find and access content.

1. Go to the classroom.google.com website using an internet browser on your computer, laptop, tablet or smartphone. Alternatively, download and use the Google Classroom App on a smartphone or tablet. Click here for [iOS](#) or [Android](#)



Each child has a Burlington Infants Google account which allows them to access their Google Classroom.

2. Please login to Google by using your child's email address.

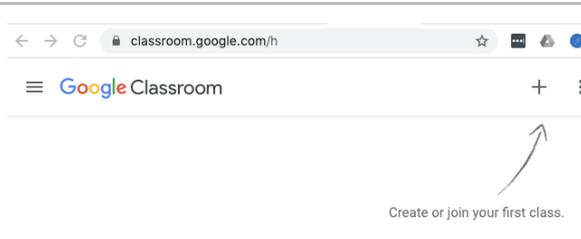
Their email address is their LGFL login plus @burlingtoni.org.uk

e.g. User login is: **abcde123**

User's email address would be:
abcde123@burlingtoni.org.uk

3. Password: This is the same as their LGFL password, and should be in their **Reading Journal**

4. Join an appropriate Classroom, click the **+** icon (top-right)



5. Enter your classroom code (case sensitive)

Sapphires code **tfc4i5i**
 Diamonds code **5roh2wq**
 Emeralds code **ixu4uga**
 Rubies code **tfoivfp**

6. Accessing the learning

In your classroom you will be able to view the assigned learning. At the top of the classroom are different options.

The **Stream option** shows all activity in the Google Classroom - teachers will post messages and videos here.

The **Classwork option** shows assigned learning for your child. Click on an assignment to open it as a Google Document or Google slides (where it can be viewed as a presentation) Alternatively you can

download and print for offline access. Please note when printing Google Slides, it is most efficient to download the presentation as a pdf and then print multiple pages per sheet of paper.

Stream **Classwork** People

 View your work

 Google Calendar  Class Drive folder

 Maths - Week 2

No due date

7. Responding to learning.

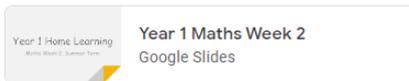
You are able to send a **private comment** to the teacher through each assignment using the private comments box. The class teacher will aim to respond to these within 24 hours during the school week.

Some assigned learning might require the children to respond - usually this will be by completing an activity on paper. Parents can then photograph their child's work and send it via the "+ **Add or create**" button alongside the assignment. This can be done easily through the Classroom app on a smartphone or tablet. Alternatively children working on a computer can create a google document or slide and send their work via that. Teachers will be able to view the submitted work and send comments back.

Maths - Week 2

 Mrs Ridley 22 Apr (Edited 10:13)

Please respond by sharing your array from Lesson 4.



Class comments

Your work Assigned

+ Add or create

Mark as Done

Private comments



Add private comment...



Thank you for your support. If you do need extra assistance please email the school or send a message to your child's teacher. We will send out further information about how we use Google Classroom when necessary.

Yours faithfully
Year 1