



# BURLINGTON JUNIOR SCHOOL

Headteacher: Mrs P Utting

020 8942 2687

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[www.burlingtonj.kingston.sch.uk](http://www.burlingtonj.kingston.sch.uk)

Burlington Road · New Malden · Surrey · KT3 4LT

Friday 7<sup>th</sup> May.

Dear Year Two Parents,

Welcome to the Junior School. These are such exciting times for all of us as the children transfer into the juniors for September. The last year has been quite different, but we hope that the restrictions of the pandemic will not stop the children and yourselves getting a taste of our school culture and the exciting activities taking place.

The plans for the new Junior School are still continuing. A final build date of September 2023 is the aim, at which point we will all move across to a very new building situated on what is now the staff car park. Once the children have moved into the new school the current CLASP building (which is surrounded by the blue panels) will be demolished. Your children will be involved in seeing all this develop and also be the first to use the brand new facilities as they move into year five.

We are using Google forms to collate all the information needed for your child to join the school. We will send these forms and more detailed information to you in the following weeks.

Below is a schedule of planned activities to help your children transfer into the Junior School. These may have to be altered slightly if there are any new National COVID regulations with increased restrictions.

I look forward to meeting you all very soon.

With best wishes,

Mrs Utting.  
Headteacher

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SCHOOL  
MEMBER



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Date	Transition activity. What will be happening and when
Week of 17th May	Mrs Utting (Headteacher), Mr Blow (Deputy headteacher), Mrs Case (Assistant headteacher and SENCO) will share a short video of themselves with the children and yourselves via Google Classrooms.
By the end of May	Google admission forms and further information, such as uniform requirements, will be sent to all parents.
During May/ June	Miss Duncombe the Head of Year 3 will be visiting the Year 2 classes for a short time to see the children in person.
22nd June	Year 3 and Year 2 meet on the field with a healthy snack and take part in a reading picnic.
24th June	Year 3 new parents' information meeting session. The names of the class teachers taking your children in September will be shared. We will also share a plan of the school with the classroom location marked on this. Two sessions will be offered and parents can choose which time suits them - 2pm or 6pm. We are aiming to do this in person but this will depend on the COVID regulations at the time.
During the week of 28th June	Year 3 teachers will observe their Year 2 class with their current class teacher.
During June/ Early July	Year 2 and Year 3 teachers have time to share key information about your children in preparation for meeting them and teaching them from September.
During June/ July	Year 2 will meet the current Year 5 children to spend time doing a joint sports activity. This will be a chance for the year 2 children to meet their buddy for when they join in September.
Friday 2nd July	<b>Deadline for submitting all of the online forms</b> needed to join the junior school. After this point we will start to contact parents who have not completed the forms directly.
During the week of 5th July	Year 3 teachers will introduce themselves to the class and complete a short activity with the children in the Year 2 classroom.
Thursday 8th July	Meet the teacher morning. The Year 2 children will get to spend a morning in their classrooms with their new teacher. If regulations allow we would like parents to be able to come and see the classroom and meet their new Year 3 teacher from 2-4pm.
Thursday 8th July	Year 3 teachers will send children home with a "Year 3 Pack" including a pre-addressed postcard for them to send to their teacher in the summer holidays.
19 <sup>th</sup> and 20 <sup>th</sup> July	Mr Blow or Mrs Utting will attend the Year 2 graduation or leavers' events in whatever form they take.